

Mauritius Institute of Professional Accountants (Established under Financial Reporting Act 2004)

VACANCY NOTICE

Post of Technical Finance Officer

The Mauritius Institute of Professional Accountants (MIPA) was founded in January 2005, under the Financial Reporting Act 2004, to regulate the accountancy profession, promote the highest standards of professional and business conduct, and enhance the quality of accountancy services in Mauritius. MIPA has more than 3,300 members and is a member of the International Federation of Accountants and Pan African Federation of Accountants.

MIPA is looking for a junior profiling who will be responsible for creating technical solutions for our members. The candidate must be comfortable solving complex technical problems and assist on complicated technical issues in a way that is easy to understand.

Overview of duties:

- Answer members enquiries via phone and email to deliver technical information, support, and impartial advice to colleagues and other stakeholders
- Engage with internal and external stakeholders to investigate strategies, technical pathways to meet MIPA's requirements
- Assist in the preparation, development, and upkeep of education and training material for staff and members
- Assist with conducting internal audits and facilitate external audits, to support and implement improvement processes
- Assist in conducting reviews of legislations, rules, and regulations
- Serve as the subject matter expert to ensure documents, projects, or processes comply with regulatory and legal requirements
- Provide industry knowledge and/or skills expertise for work assignments
- Identify outstanding compliance issues and oversees proper implementation of business requirements
- Monitor and assure compliance with regulatory requirements reporting and maintains relationships with regulatory bodies.
- Monitor cost-centre expenditures versus forecasts and budgets
- Assist in preparation of financial statements (monthly, quarterly, annual) and reporting packages

Eligibility requirements:

- Registered Member of the Mauritius Institute of Professional Accountants
- Thorough knowledge of accounting and financial principles and their application. Excellent understanding of accounting practices and procedures, including the application of IFRS and/or IPSAS
- Good analytical skills and have a sound judgment
- Good communication and interpersonal skills
- Proactive and dynamic character
- Ability to work under pressure and respect deadlines
- Highly computer literate
- Have at least five years' experience in a senior position

Terms

The appointment will be on a permanent basis. Salary and employment package will be commensurate with calibre, qualifications, and expertise.

Application

Interested candidates are requested to apply by sending a cover letter with their Curriculum Vitae to the CEO by email on info@mipa.mu at latest 25 January 2021 with subject 'Application for the post of Technical Finance Officer'.

MIPA reserves the right not to make any appointment further to this advertisement.