

## VACANCY NOTICE

### Post of AML/CFT Officer

The Mauritius Institute of Professional Accountants (MIPA) was founded in January 2005, under the Financial Reporting Act 2004, to regulate the accounting profession, promote the highest standards of professional and business conduct, and enhance the quality of services in Mauritius.

MIPA is looking for 2 AML/CFT officers to join the MIPA AML/CFT Unit.

### Key Responsibilities

- Monitoring on members and member firms
- Perform review of members and member firms and advise the Compliance Department on KYC documentation flaws
- Developing case studies and conducting outreach on AML/CFT matters.
- Assist the AML department in attending to requests from other regulatory authorities and concerned Ministries
- Provide regular and accurate AML reports to the Head of AML
- Liaise and communicate with other departments regarding AML/compliance issues
- Recommend improvement in processes/procedures relating to AML/CFT monitoring
- Plan and coordinate activities to meet commitments, deadlines and service levels
- Carry on-site and off-site inspections for ML/TF purposes
- Any other duties as assigned

### Qualifications, Experience & Skills:

- Degree in Accounting, Business, Finance, Law or other relevant qualification
- At least 1 year of experience in AML/CFT matter
- Demonstrate some proven abilities with interpreting and applying AML/CFT standards and regulations
- Excellent interpersonal and communication skills
- Show assertiveness
- Analytical, with attention to detail
- Excellent planning, organising and reporting skills
- Show ability to work under pressure and minimal supervision
- Show ability to adapt to changing work priorities, maintaining confidentiality, setting priorities and working with detailed information/data
- Well versed in MS Office Tools (particularly MS Excel)

Salary will commensurate with qualification and experience

### Application

Interested candidates are requested to apply by sending a cover letter with their CV to the CEO by email on [info@mipa.mu](mailto:info@mipa.mu) at latest 22 March 2020.

MIPA reserves the right not to make any appointment further to this advertisement.